

ANNUAL GENERAL MEETING

Meadlands Primary School, Parent Teacher Association
Registered Charity Number 111542

DATE: Friday 27th June, 2025, 18:00, Meadlands School

Minutes

Attending in person: Christina Powell, Justine Cottle, Viktoria Bonta, JW, LT-B, SK,KS, TG,LB, DS, GM, BB, YV.

Online: TW, SM, PK, TM.

Apologies: None received

Record of Discussion	Actions
<u>Ordinary Business</u>	
<p>1. Opening of the Meeting: Chair welcomed attendees in the room and online. Chair thanked the current committee and the volunteers for their service and the Head teacher reinforced this and acknowledged the hard work and dedication of the committee.</p> <p>Chair noted that the AGM is a requirement of Meadlands United charitable status and that this meeting will receive the Chair's and Treasurer's report and elect a new committee.</p> <p>Apologies for Absence: None</p> <p>Quorate: 17 attendees. AGM is quorate.</p> <p>Minute-takers introduction: The 2024-5 Secretary (co-opted), Justine Cottle, took minutes.</p>	
<p>2. Minutes of previous AGM</p> <p>Minutes of previous AGM (18.04.2024) agreed.</p>	
<p>3. Chairs Report</p> <p>Paper copies were available at the meeting.</p> <p>The objective of Meadlands United PTFA is to advance the education of pupils in the school by:</p> <ol style="list-style-type: none">1. Developing effective relationships between the staff, parents and others associated with the school.2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils	Disseminate report with AGM minutes

<p>During 2024-5 the MUC delivered a range of events, detailed in the report, including fairs, sales and community events.</p> <p>Thanks to the generosity of the community the MUC has been able to provide a variety of resources for the school, detailed in the finance report.</p> <p>Grateful thanks to the committee members, MUC members and wider community for their support. The Chair noted that there has been an increase in volunteers and this has been a tremendous support for the PTFA in the past 14 months.</p>	
<p>4. Financial Update / Treasurer's Report</p> <p>Verbal summary of the financial report provided by Viktoria Bonta, 2024-5 Co-Chair. Paper copies were available at the meeting.</p> <ol style="list-style-type: none"> 1. Total amount of money raised since the last AGM (14-mths ago): £9,826.71. This is the surplus after costs & assets. Breakdown of funds by event available in the Treasurer's Report. 2. Opening balance: £2,022.79 (19.04.2024) 3. Balance on 26.06.2025: £7,351.18 (inc £60 float) 4. Total donations to Meadlands Primary School: £4,498.32 5. Assets purchased this year include a small PTFA shed. 6. The Treasurer's Report lists all donations to the school. These include: BBC Microbits whole class pack £423.35 Zoolab visits £1389 Art Supplies £562.02 Parentkind No Cold Child initiative £90 7. In addition, for this school year, a whole school mural is planned. MU also has a long term plan to contribute to a school library 	<p>Disseminate report with AGM minutes</p>

<p>8. These purchases are in line with our charitable objectives of providing equipment and activities to support the school and enhance the education of its pupils as set out in our constitution.</p> <p>Thank you to all Meadlands United supporters for their generous donations during this period.</p> <p>9. The PTFA is a member of Parentkind, which provides support services including public liability insurance.</p>	
<p align="center">2. Election of Officers and Trustees of the Committee</p> <p><u>Record of Votes</u> Zero nominations were received prior to the meeting.</p> <p>Nominations invited in person.</p> <p>Zero nominations received in person.</p> <p>Meadlands United constitution requires at least 2 committee members. Since no nominations have been received the Chair proposed the following motion, seconded by Justine Cottle.</p> <p>AGM proposes that the current committee continues in post until September, 2025 to support Summer Fair and effective transition. Chair to seek committee nominations for an Extraordinary General Meeting (EGM) to be called in September, 2025.</p> <p>Motion agreed unanimously. No objections or abstentions.</p>	
<p><u>Any Other Business</u></p>	
<p>a. AoB</p> <ul style="list-style-type: none"> ● Chair thanked TG for her support to Meadlands United, ensuring that the kitchen was available for events. Also R for being there whenever he is needed. ● Chair thanked JD and BC for their service to improve and manage uniform sales. ● Chair thanked Justine Cottle for her service as Secretary. ● Chair thanked Viktoria Bonta for her service as Co-Chair / Treasurer. ● Justine Cottle thanked Christina Powell for her service. <p>b. Close of business</p>	

Thanks were extended to all the attendees for their support this evening and throughout the year.	
Meeting closed: 6:37pm	