

Conflict of Interest Policy

Introduction

This policy sets out the principles for Conflict of Interest within Meadlands United (MU) PTFA. It is relevant to all within the association and is endorsed by the committee of MU. It will be reviewed annually to ensure that it remains appropriate to the Organisation and its volunteers' needs.

As Committee Members and Trustees of MU we understand it is our duty to make decisions that are in the best interests of the parent teacher and friends association (PTFA). We know that where any of us hold a personal or other interest, this will stop us from achieving this duty and acting in the best interest of our PTFA.

Applicability

This applies to every elected member of the MU committee.

Our PTFA takes the following steps to identify and deal with any conflicts of interest:

- We make all new committee members aware of this policy
- We ask all committee members to declare any conflict of interest
 - 1) When they are appointed
 - 2) At the beginning of each meeting
 - 3) Whenever a committee member becomes aware of a possible conflict of interest
- Any committee member with an identified conflict of interest is asked to withdraw from any discussion of and/or vote on that issue.
- Where conflicts of interest arise, we will detail in the minutes of the meeting how this has been addressed
- The PTFA will work to make sure there is a good mix of parents and staff across the school involved within the PTFA. This will stop any one part of the school being overly represented.


- Where decisions made may favour one year group, subject area, or particular aspect of the school over others we will ensure we have consulted with our members and over time will ensure that all aspects of the school will benefit equally.


This policy will be reviewed annually by the MU committee prior to the AGM.


Useful Links


<https://www.parentkind.org.uk/Info-sheets/Conflicts-of-interest>


Date Reviewed 07/10/25

Signed 
Chair of Meadlands United PTFA
Katy Brown
Date: 07.10.25

Signed 
Secretary of Meadlands United PTFA
Louise Greathead
Date: 07.10.25

Signed 
Co-Treasurer of Meadlands United PTFA
Vicky Adams
Date: 07.10.25

Signed 
Co-Treasurer of Meadlands United PTFA
Terri Philip
Date: 07.10.25

Signed 
Ordinary Member of Meadlands United PTFA
Viki Bonta
Date: 07.10.25