

Treasurer's Annual Report and Accounts – Meadlands United PTFA for the period: from 19 April 2024 to 31 July 2024 (period A) & 1 September 2024 - 26 June 2025 (period B; financial year ends on 31 July 2025)

Reference and administration details

Charity name: Meadlands United PTFA

Other names charity is known by: MU

Registered charity number: 1111542

Charity's principal address: Meadlands Primary School, Broughton Avenue, Ham TW10 7TS

Names of the charity trustees who manage the charity (Officers):

1. Christina Powell – Chair
2. Viktoria Bonta – Treasurer
3. Justine Cottle – Secretary (Co-opted)

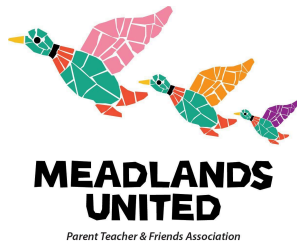
Additional committee roles:

4. Katie Schulkes - Event Planning (Co-opted)
5. Jen Dalton - Second-hand Uniform co-ordinator
6. Barbara Chomiuk - Second-hand Uniform co-ordinator

Names & types of advisors:

NatWest (BankLine) - Banking

ParentKind – Legal and specialist support for PTAs as well as fundraising advice



Structure, governance and management

Type of governing document: ParentKind model constitution adopted on 20 April 2023

Type of charity: unincorporated association

Trustee selection methods:

Trustees are elected and appointed or reappointed annually at the Annual General Meeting. Trustees must be members of the association. Trustees can also be co-opted on a temporary basis by the committee members.

Additional governance issues and information:

Policies and procedures adopted are based on the recommendation of ParentKind and reviewed annually. These can be viewed on Meadlands Primary School's website under the Parents section.

Financial Review (Treasurer's Report)

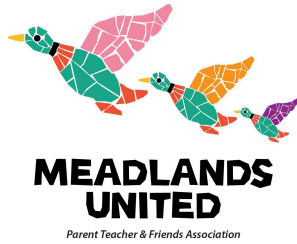
Brief Statement of the charity's policy on reserves and accountability:

Period A: Opening balance on 19 April 2024: **£2,022.79**. Accounts closed with **£6,173.12** for 2023/24. Total amount of money raised over period A (less costs): **£4,150.33**. Total PTFA donations to School over period A: **£300**.

Period B: Opening balance on 2 September 2024: **£6,173.12**. Bank balance on 26 June 2025 is **£7,291.18**. Rolling float held at trustee (VB) in addition: **£60 (£7,351.18)**. Total PTFA donations to School over period B: **£4,198.32**

These funds are held to cover the next large event and pay for the whole-school creative project already committed (total tbc).

Although not a requirement, to ensure complete transparency an Independent Examiner may be appointed at the end of the financial year (31 July 2025) if requested, to report on the Charity's accounts.



The Charity's detailed cash flow is maintained in a spreadsheet (password protected G-drive) and matched to our bank account. The funds are managed via a free community bank account by NatWest / BankLine.

The charity's revenue and surplus by events were as follows:

MU PTFA Events for the academic year 2023-24: 19 April 2024 - 31 July 2024 (period A):

26 April & 10 May: Second-hand uniform sale:

Revenue: £62.50

Surplus: £62.50

14 May 2024: Easyfundraising commission Q1 & 2: **£31.54**

21 May 2024: School disco:

Revenue: £803.28

Surplus: £586.53

8 June 2024: Ham Fair

Revenue: £665.16

Surplus: £453.57

12 & 13 June 2024: Sports Days

Revenue: £162.70

Surplus: £122.72

20 June 2024: Bingo Bonanza

Revenue: £95

Surplus: £8

24 June & 4 July 2024: Second-hand uniform sale

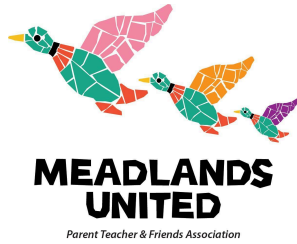
Revenue: £39

Surplus: £39

13 July 2024: Meadlands Village Fete

Revenue: £3,528.77

Surplus: £2,909.67



23 & 24 July 2024: Y6 Show - PTFA Bar
Revenue: £407.24
Surplus: £300

MU PTFA Events for the academic year 2024-25: 1 September 2024 - 26 June 2024 (period B; financial year ends on 31 July 2025):

19 September 2024: Meet the Teacher
Revenue: £82.50
Surplus: £82.50

18 October 2024: Monster Mash School Discos
Revenue: £1,074.49
Surplus: £665.96

21 October 2024: Second-hand uniform sale at Parents Evening
Revenue: £30
Surplus: £30

22 November 2024: Quiz and Curry Night
Revenue: £412.05
Surplus: £176.69

25 November 2024: Wreath-making Workshop
Revenue: £633.75
Surplus: £87.75

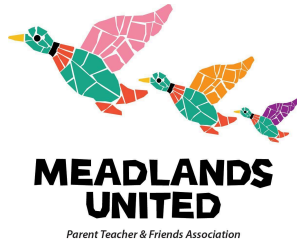
7 December 2024: Bells of Meadlands Christmas Fair
Revenue: £3,497.08
Surplus: £2,384.20

12 December 2024: Easyfundraising Commission Q3: **£26.29**

10 January 2025: Cauliflower Cards design project commission: **£213.20**

4 March 2025: ParentKind initiative; Asda Cashpot: **£114.35**

27 March 2025: Spring Concert
Revenue: £443.98
Surplus: £272.41



8 & 21 January; 28 March: Second-hand uniform sale
Revenue: £102
Surplus: £102

13 May 2025: Easter Smarties Fundraiser
Revenue: £280.84
Surplus: £194.09

13 May 2025: Easyfundraising commission Q1+Q2: **£33.18**

6 June 2025: Summer School Disco
Revenue: £1,091.05
Surplus: £707.16

14 June 2025: Ham Fair
Revenue: £906.52
Surplus: £711.20

23 June: Second-hand uniform sale at new Reception event
Revenue: £11
Surplus: £11

Regular Giving and other ad-hoc donations to date: **£372**

12 July 2025: Summer Fair
Revenue: £TBC
Surplus: £TBC

Assets purchases for MU PTFA during period A & B:

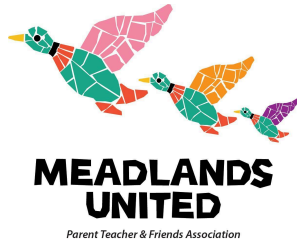
7 June 2024: Igloo cooler and gel packs: **£110.38**

11 September 2024: Homebase PTFA Storage shed: **£103.20**

22 November 2024: 50 x wine glasses from Asda: **£27.60**

Donations to Meadlands Primary School during period A & B:

24 July 2024: Y6 show PTFA BAR surplus for Y6 bowling: **£300**



No Cold Child initiative by ParentKind: **£90** (various dates)

08 January 2025: Art supplies to school: **£562.02** (detailed items in invoice folder)

27 February 2025: Zoolab visit days: **£1,398.00**

27 February 2025: Art Sketchbooks for whole-school: **£429**

17 March 2025: Y1 book corner redesign including bookshelves, baskets & new sofa: **£246.44**

26 April 2025: Computer curriculum support - BBC Microbits whole-class pack: **£423.35**

28 April 2025: Meadlands girls' football team kit (joint sponsorship): **£268.50**

7 May 2025: unused structure conversion to outdoor classroom: **£500** (BACS; detailed invoice is held by Jolene Gee)

27 May 2025: Hi-vis jackets printed with Meadlands logo to fit every year group: **£240**

19 June 2025: Sports day ice lollies: **£40.98**

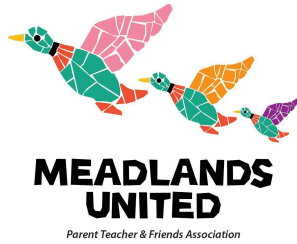
Fund commitment: Mural artwork costs and artist fees circa £850 plus material. This will be paid for by funds set aside from Spring concert PTA bar surplus, Easter Smarties Fundraiser surplus, anonymous donation for this creative project (£776.50) and the remaining by MU funds.

Additional spending:

Annual ParentKind membership renewal fee £172 paid on 12 March 2025. This covers the Charity's public liability insurance and other membership benefits like free parent webinars for every Meadlands family and legal etc advice for the trustees. Valid until 17 March 2026.

Financial administration:

Meadlands United PTFA's Charity Commission financial report for the year ending 31 July 2024 has been submitted and is up to date. Next report for period 1 August 2024 - 31 July 2025 is due on or before 31 May 2026.



NatWest Bankline Community bank account continues to be completely free of all charges. All current trustees are active users of the website (BankLine) and app to adhere to dual authorisation.

MU PTFA's Charity Commission requirements, banking data, accounting and policy documents are fully compliant & uptodate.

The charity has no liabilities. All trustees give their time voluntarily and receive no remuneration or other benefits.

Assets: art, storage and event supplies; leftover Christmas books (new, gifts); SumUp card machine; storage shed; wine glasses; igloo cooler & ice packs

Declaration: The trustees declare that they have approved the Treasurer's report above. Signed on behalf of all the charity's trustees:

Viktoria Bonta, Treasurer
26 June 2025